



Covid-19 Outbreak Management Plan

1. Introduction

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance from step 4, provided by the Department for Education (DfE). We will only implement some or all, of the measures in this plan in response to recommendations provided by our local authority (LA), Director of Public Health (DPH), Public Health England (PHE), health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school.
- Actions will be considered when either of the following thresholds are met:
- There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place. We will also seek public health advice from a director of public health or health protection team. A member of the school leadership team will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or contacting the local authority.

3. Shielding

We will adhere to national guidance on the reintroduction of shielding which would apply to those on the shielded patient list (SPL). We will speak to individuals (staff or parents of children) required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made. If recommended, we will limit:

- Educational visits
- Open days

- Parents and visitors coming into school
- Live performances
- Extra-curricular activities

If recommended, we will reintroduce:

- Staggered starts and ends to the day
- Staggered breaktimes and lunchtimes
- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils as defined by the Government at the time. This is likely to include those children who are
 - known to social care
 - previously looked after
 - have an EHC plan
 - in receipt of income-related pupil premium
- Children of critical workers as defined by the Government at the time, subject to proof being provided. Depending on numbers, priority will be given to those with two parents (or one parent in a single parent household) who are both key workers.

Depending on the school's risk assessment and 'bubble' size requirements as well as with regard to classroom size and staff availability then we may be able to accommodate other children.

If feasible for whole year groups to remain in school then priority would be given to Early Years and Year 1 in the first instance.

If further restrictions are recommended, we will stay open for vulnerable children and those of critical workers only.

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education as outlined in Remote Learning Policy.

The school will continue to provide meals for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. All eligible families will be contacted to ask if they would like this support. This will either be vouchers or a supermarket scheme such as that offered by Morrisons.

5.3 Wraparound care

Wraparound care will be limited to vulnerable children and those of critical workers and will be agreed with our provider, TreeTops. We will communicate who will be eligible to attend once the restrictions are confirmed.

5.4 Safeguarding

We will review our safeguarding policy to make sure it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible. If for a specific reason there is not a DSL on site, they will be contactable via phone. On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site. When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision