

**Minutes of the meeting of the Full Governing Body – Standards Committee of Ivydale School, held at the school on Tuesday 26<sup>th</sup> November 2019 at 6:00pm**

**Present**Ms Helen Ingham (HI) (**Head**)

Ms Kimberley Starke (KS)

Ms Jessica Skinns (JS) (**Chair**)**Also Present**

Judith Lambert – Deputy Head

Nicole Galea – Clerk

	<b><u>PART 1:</u></b>	
	<p>LG thanked the Standards Committee for agreeing to the first part of meeting being allocated to an Extra Ordinary FGB.</p> <p>The business of the Standards Committee began at 6:50pm; it was agreed that some items would be deferred to the Spring term meeting.</p>	
<b>1</b>	<p><b><u>Apologies for Absence</u></b></p> <p>Apologies had been received in advance from Anna Townsend; it was <b>RESOLVED</b> to consent to her absence. The Clerk advised that the meeting was quorate.</p>	
<b>2</b>	<p><b><u>Declarations of Interest</u></b></p> <p>No declarations were made.</p>	
<b>3</b>	<p><b><u>Minutes of the last meeting – 8/10/19</u></b></p>	
3.1	<p><b><u>Approval of the Minutes</u></b></p> <p>Governors agreed that the minutes of the previous meeting held on 8/10/19 were a true reflection of the meeting and <b>RESOLVED</b> to ratify them as presented.</p>	
3.2	<p><b><u>Action Log</u></b></p> <p><u>Item 5: Terms of Reference</u> The Clerk advised that the TOR had been updated and had been circulated for the ratification at the FGB on 3/12/19.</p> <p><u>Item 8: PLP Data</u> HI reported that the PLP data would not be complete until the middle of December. It was agreed therefore to move this item to the Spring term committee meeting.</p> <p><u>Item 9: Link Visits</u> HI stated that she had recently invited Governors to visit but that there had been little take up. She suggested that from the Spring term, that the system reverts to a specific open day each term in which any Governors visit and follow up on their link responsibility as this is a more practical use of the time.</p> <p>The Clerk undertook to forward the Link Governor list for FGB.</p> <p>There were no other actions to report on.</p>	<p><b>Clerk</b></p> <p><b>Agenda</b></p> <p><b>Clerk / FGB</b></p>

4	<p><b><u>Annual Work Plan</u></b></p> <p>HI referred to the revised work plan which had been circulated prior to the meeting. She stated that she had moved some items around to better fit the school's data cycle; for this academic year Inclusion has been moved to the Spring term as it had not been possible to cover it this term.</p> <p>Governors reviewed the work plan and made the following amendments:-</p> <ul style="list-style-type: none"> <li>• RSE Policy to go on the Spring 2020 agenda</li> <li>• RSE Link Governor to be appointed at autumn 2 FGB</li> <li>• EYFS to be a biennial item for the summer term but with an annual Link Visit (summer)</li> <li>• Wider Curriculum to be an annual summer term item to reflect Ofsted direction of travel</li> <li>• Remove GDPR references as no pupil or staff identifiable data is presented to the committee</li> </ul> <p>It was <b>RESOLVED</b> to adopt these changes. The Clerk undertook to circulate it with the minutes.</p> <p>In addition, HI highlighted the need to remind Governors of the importance of maintaining confidentiality when undertaking visits, as outlined in the Code of Conduct.</p>	Clerk
5	<p><b><u>Teaching and Learning Update</u></b></p> <p>HI reported that despite the data not being available yet there are some key items to note: -</p> <ul style="list-style-type: none"> <li>• The school is fully staffed</li> <li>• There are TAs and Nursery Nurses in all classes up to an including Y2. From Y3 upwards, the practice of the last few years has been to allocate TAs across the cohort. However, the school has just been informed that 5 new EHCPs have been approved which will cross the school (1 will be a new joiner, the remaining 4 are current pupils in the higher years). This is positive news but will require some reshuffling of TAs once the EHCP hours are known and it will impact on the proposed staffing changes.</li> <li>• All children from Y3 up are receiving Mandarin from a specialist teacher</li> <li>• Pupils are receiving the following additional curriculum input <ul style="list-style-type: none"> <li>○ Y3 Forest School</li> <li>○ Y4 swimming</li> <li>○ Y5 Chess</li> </ul> </li> <li>• All year groups will have had one curriculum visit by the end of the autumn term and there have been 2 very successful school journeys</li> <li>• There has been a change to how parent engagement is carried out; the termly assembly has been replaced with a variety of termly events including assemblies, workshops and exhibitions – all of which are communicated to parents via the newsletter.</li> <li>• The PLP process is almost complete; the appraisal process is embedded within it</li> </ul>	
6	<p><b><u>Review of the School Development Plan</u></b></p> <p>HI advised that this item will be included on the FGB agenda on 3/12/19. Within the Head's Report she will provide Governors with an update on progress against the objectives set.</p>	

7	<p><b><u>Teaching Quality</u></b></p> <p>HI advised that the PLP, PP and year end data will be provided for the January Standards Committee meeting.</p>	Agenda
8	<p><b><u>Pupil Premium Report</u></b></p> <p>It was <b>RESOLVED</b> to defer this item to the Spring term meeting.</p>	Agenda
9	<p><b><u>Sports Premium Report</u></b></p> <p>HI referred Governors to the report circulated. She advised that the Swimming Association has requested that schools provide a report on Y6 swimming ability (there is a Y6 national curriculum requirement for pupils to swim at least 25 metres). Currently swimming is provided to Y4 with a top up in Y6.</p> <p>HI reported that SLT reviewed the extra curricula clubs data to see the numbers of children taking up clubs and the number of clubs attended. The aim is to broaden access and so the maximum one child can attend has ben reduced from 3 to 2.</p> <p><b><i>JS asked what arrangements are in place for PP pupils and what the take up is from them.</i></b> HI confirmed that each PP child is offered one club for free and is given priority booking but the take up is low. She stated that PP and clubs was one of the points of discussion with the Ofsted Inspector; he was pleased with what the school offered.</p> <p><b><i>JS queried if the low take up could be related to the online booking process.</i></b> HI stated that these families use online systems for other things, it is more likely to be parental choice or because the children attend other clubs outside of school.</p> <p><b><i>KS suggested that the personal approach from the class teacher may be more effective as they could suggest clubs that the child may prefer.</i></b> HI stated that she would ask Leigh to forward information to class teachers on which PP children take up the offer, this can then be cross checked against the list of PP children. Governors agreed that it would be good if Leigh could be more involved in improving the take up.</p> <p><b><i>JS noted that the Sports Premium Report was very positive and asked if there are any areas for improvement.</i></b> JL stated that Max, the sports coach, is very good and is very popular with the children. For the past year he has been training to be a teacher through School's Direct which has impacted on the time he has available for competitions. 2 adults are needed to escort children on public transport and so Max's limited capacity combined with the general reduction in TAs has magnified the issue, which has made even swimming difficult to organise. Parents can be used to escort children but due to safeguarding practices, staff are still required for use in the changing rooms. Competitions can be hosted at Ivydale but this then impacts on lettings.</p> <p>HI highlighted other sporting opportunities: -</p> <ul style="list-style-type: none"> <li>• The mum of an ex pupil has set up a mini local netball league for Y5 / 6 / older ex pupils</li> <li>• The Daily Mile is being trialled in the playground and will be rolled out across the school from January. The aim is to improve individual fitness and encourage daily exercise rather than having a competitive element. <ul style="list-style-type: none"> <li>○ <b><i>JS asked if it has had any benefit.</i></b> KS stated that her class enjoy it and it is good to have it in the routine but it is hard to say if it is having an impact in the classroom. JL stated that in January they will be more scientific with beep tests at the start and end of term.</li> </ul> </li> </ul>	HI

	<ul style="list-style-type: none"> <li>○ <b>JS asked if there is any provision for physically disabled pupils.</b> JL stated that there are no children who could not access it currently but reasonable adjustments would be made if needed.</li> <li>• The school buys into the Sports Network which provides high quality CPD and NQT support.</li> </ul>	
10	<p><b><u>Link Governor Reports</u></b></p> <p>This item was deferred to the Spring term.</p>	
11	<p><b><u>Dates of Future Meetings</u></b></p> <p><b>21/1/20</b></p> <ul style="list-style-type: none"> <li>• PLP / pupil data incl: progress of PP &amp; low achievers, progress towards targets</li> <li>• SDP Review</li> <li>• Moderation Project update</li> <li>• Inclusion</li> <li>• Curriculum Review</li> <li>• Pupil Premium Report</li> <li>• Link Reports Maths / Literacy / Pupil Premium / Sports Premium</li> <li>• RSE Policy</li> </ul> <p><b>5/5/20</b></p>	
12	<p><b><u>Urgent Business</u></b></p> <p>There were no items of Urgent Business and the meeting concluded at 7:35pm.</p>	

Signed .....

Date .....