



AGM 2016/17

11th October 2017

Agenda



AGM Agenda

- Welcome
- Announcements, apologies and previous meeting minutes
- Chair report
- Presentation of accounts
- Q&A on accounts
- Motion and vacancies
- Any other business
 - Launch of next annual plan of events
 - Introduction of class reps



Welcome

Announcements & Apologies



Chair Report

November 2016 – School Disco



ILOF's second round of school discos

- djs and games for over 250 boogying kids
- fantastic feedback and requests to repeat the event
- scheduled for Jan/Feb 2017



December 2016 – Christmas Event



ILOF's traditional end of term Christmas Event with:

- with mulled wine, hot chocolate and mince pies
- carols round the piano
- visit from Father Christmas
- popular snow machine making its annual appearance



March 2017 – Quiz Night



Quiz Night

- fairy lights and checked table cloths
- wide selection of wine and craft beers
- fish and chip suppers
- another highly entertaining quiz by Jeremy
- big prize raffle presented by the hilarious double act Katie & Amanda



May 2016 – Ivydale School Fun Run



Annual fun run for both kids and adults in Peckham Rye Park

- fantastic event run by mum and staff member Sammy Linton
- massive fundraiser for ILOF
- over 200 children took part in the run
- followed by a fun family picnic



June 2016



ILOF cake sale to compliment the literacy 2nd hand book sale



July 2016 – Summer Fair

Record attendance and funds raised!

- excellent stage performances by the kids of Ivydale
- fantastic food supplied by some of the family businesses of the school
- positive feedback from parents and the school





2016/17 Easyfundraising

- Currently 95 parents and staff signed up
 - of which, 20 are new sign ups since Parent Forum & ILOF Coffee Morning
- Bigger push this year

Ivydale League of Friends, Nunhead

[Join Us](#)

It doesn't cost you a penny extra
When you shop the easyfundraising way with one of our **3,250 shops and sites** they give us a commission for your purchase. We turn that into a donation and give it to your good cause. Easy!

JOIN US AT:
easyfundraising.org.uk/causes/ivydalelof

You can make a big difference on everything from groceries to getaways

£40 on the average family holiday package	Hotels.com	Booking.com
£15 updating your wardrobe each year	Expedia.co.uk	Travelodge
£30 when you sort your car insurance out	LateRooms.com	Thomas Cook
£13 every year with your weekly grocery shop		Lastminute.com
£10 making business purchases each year		

Ivydale League of Friends, Nunhead

- 1. Join**
It's easy to get started, search for your cause and join in
- 2. Shop**
From travel to toasters, every time you shop, do it the easyfundraising
- 3. Collect**
Help out when you check out - it doesn't cost you a penny extra



2016/17, a few highlights ...





Communication

Communication has improved

- termly newsletter with upcoming event news and spending
- we've got a bigger presence on social media
- recent coffee morning had record attendance!

Still work to do! –

- including appointing communication & fundraising co-ordinators and class reps
- school website





Presentation of Accounts

Accounts 2016/17



<u>Statement</u>	2016 / 2017	2015 / 2016
Opening Balance 31.08.16	24,786	16,631
<u>Income</u>		
Easy Fundraising	260	290
Disco	378	426
Christmas Cards	730	835
Christmas Event	465	129
Pub Quiz	1,492	1,052
Cake Sale	300	189
Fun Run	4,356	2,565
Summer Fair	5,199	2,932
Other	729	468
Total Income	13,910	8,886
<u>Dispersals</u>		
Steel Drums	(1,000)	
Lunch time play	(12,702)	
Class Trips	(1,706)	
Author Readings	(505)	
Art Project	(1,925)	
Total Dispersals	(17,838)	0
<u>Expenditure</u>		
PTA	(113)	
AGM	(52)	
Lottery License	(20)	
Total Expenditure	(185)	(732)
Closing Balance 25.09.17	20,672	24,786



Motions & vacancies

ILOF Constitution



PTA UK | A PTA FOR ALL SCHOOLS
A VOICE FOR ALL PARENTS

CONSTITUTION

NOTES

These guidance notes are here to help you complete the model constitution and explain certain points. Please read them first.

The PTA UK model constitution is suitable for use by all PTAs and other forms of home-school associations including friends associations. This includes start-up PTAs and others that aren't required to become a registered charity (only required for those with an income of £5k and more a year).

- A glossary of terms is contained under clause 14. All terms referenced in the glossary are highlighted in blue.
- Please complete clauses 1.1 to 1.3 on pages using BLOCK CAPITALS.
- All PTA UK members using the model constitution without change (apart from completing clauses 1.1 to 1.3) and submitting complete applications are eligible for fast track charity registration because the PTA UK model constitution is pre-approved by the Charity

JUNE 2016

Model constitution for Parent Teacher Associations (England and Wales)

The PTA UK model constitution is for use by Parent Teacher Associations (PTAs) and other home-school groups that are members of PTA UK in England and Wales. A model constitution for PTA UK members in Northern Ireland is available at pta.org.uk or from the PTA UK Advice Line 0300 123 5468. This document belongs to PTA UK (registered charity no 1072833) or its successor body.

The PTA UK model constitution must be adopted by the **association** before it can be used. Further guidance on this can be found at pta.org.uk.

The declaration on the last page of this document must be signed by the **Chair** of the meeting at which it is adopted and witnessed by a member of the **association** who is present at the meeting.

Charity registration

To register as a charity adopt the PTA UK model constitution

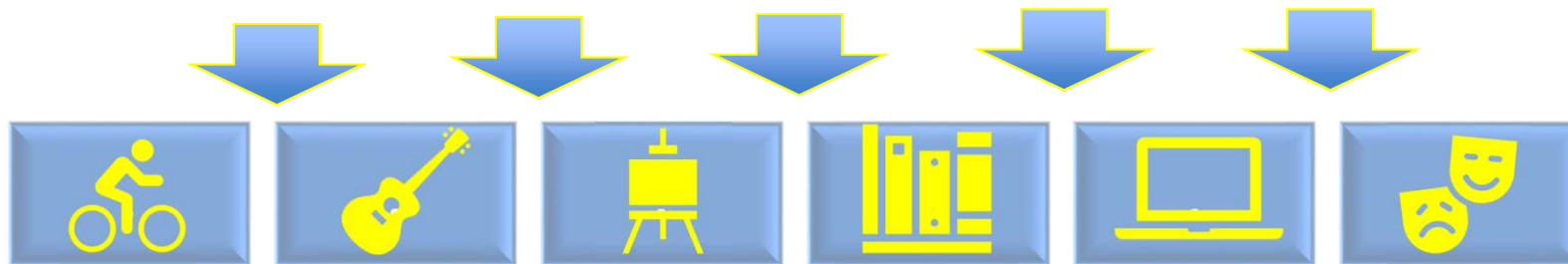
*Sample doc
For presentation purposes only*

ILOF Criteria for Spending

CORE CRITERIA

- Need to demonstrate benefit to the children
- Need to demonstrate fairness across sites
- Need to demonstrate fairness across age groups

We will also track against the following curriculum streams



- Where spend is below £1000 the Trustees will decide on distribution against the above criteria.
- Where the spend is above £1000 the distribution of funds will be decided by the wider ILOF Team set against the above criteria



ILOF Vacancies

- Communications Co-Ordinator
- Fundraising Co-ordinator/s
- General Event Co-ordinators
- Specific Event Co-ordinators
 - Bingo
 - Christmas Fair
 - Disco
 - Quiz night
 - Fun Run
 - Summer Fair
 - Cake sales and uniform sales
- Teacher Representative
- *Governor Representative – Filled*





Any Other Business



events calendar 2017/18



September

Nunhead Art Trail

October

AGM



December

Christmas Fair

February

Disco



March

Quiz night



April

Cake & Uniform sale



May

Fun Run

Literacy book sale & ILOF cake sale



June/July

Summer Fair



Class Reps



we're hiring

Ivydale League of Friends (ILOF) class rep role description

ILOF raises over £10,000 a year to help our school. In order to help keep parents involved, up to date with events and information, and have a regular link between ILOF and the School we are recruiting for the roles of Class Reps.

A class rep system is an effective and helpful way to make everyone feel included in school fundraising and other activities. It doesn't take up too much time and can be done by email.

The role of the class representative is as follows:

- To maintain a voluntary class list of names and e-mail addresses to aid communication regarding ILOF activity and to forward the weekly ILOF email newsletter. This is also useful for reminding people about dress up days, class trips etc.
- To very occasionally help co-ordinate help from classes for ILOF events, e.g. asking for parents in the class for help manning a stall during the Winter Fair.
- To feedback to the ILOF committee any ideas and thoughts on fundraising activities, and suggestions for spending the money raised.
- To act as liaison between teacher and class for forwarding of important or last-minute messages, e.g. reminder about PE day, dress up day, show and tell etc.
- To make contact with any new parents and tell them about ILOF.
- The role might also involve organising social events for the class, for example, some class reps in the past have organised picnics in the park or evening drinks.



A **MASSIVE THANK YOU** to Sammy Linton!



**The Usain Bolt of
Fun Run organising!**

**Sammy's fun runs have
raised a whopping
£25K over 7 years!!!!**

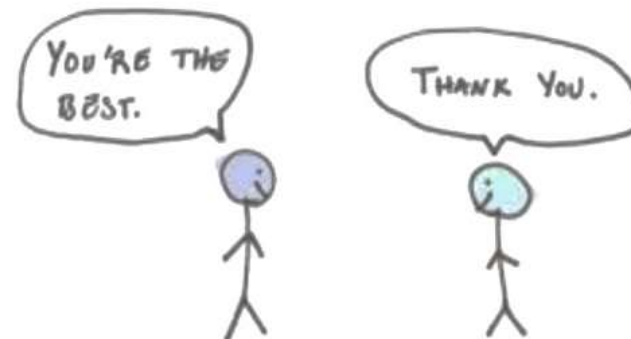




Word of thanks

- **Helen & Judith** – helping make our lives easier by mostly saying ‘yes’ to most of our requests
- **Sammy Linton** tirelessly organising and running the school fun run – don’t ever leave! (oh, you did 😊)
- **Office Team** for all our admin assistance
- **Vic, Chris & Dave** for set ups / break downs, often out of office hours
- **Jeremy Hayward** for Quiz writing and, with **Amanda Dawson’s** help, doing a cracking job of comparing
- **Leigh Savage** for her help selling tickets and letting ILOF utilise the after school club facilities
- **Sarah Stokes** – for helping out and organising performances at our Christmas & summer fairs
- **Dan Gregory & Lucie Clapp** for their fantastic design work
- **KFH** for their continued support and sponsorship of our events
- **The Proud Sow, The Habit, Ayres, Sailors fish and chips** and other businesses who have donated raffle prizes and given generous contributions.
- **All parents, grandparents, carers and school staff who have Volunteered and/or donated something at our events**

Pat on the back to the 2015/16 committee team:
**Sarah, Jules, Mark, Emma, Katie, Jasmin,
Katrina, Gudrun and Marie-Pierre**





NEXT ILOF COMMITTEE MEETING

Tues 7th November @ 7.30pm
The Ivy House Pub, Stewart Road

Everyone welcome!