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Inverton Site  
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SE15 3DD

Headteacher: Helen Ingham  
Deputy Headteachers: Judith Lambert  
Ruth Fairclough



A Love of Learning for Life.

10<sup>th</sup> February 2022

Dear Parents and Carers,

### Parent Governor

There is a vacancy on our governing body for one parent governor and I am writing to invite nominations.

Parent Governors play an important role as members of the governing body, which is responsible for directing the strategy of the school and for promoting high standards of educational achievement. The normal term of office for a school governor is four years. Training is available for all governors and those new to being a school governor are encouraged to attend induction training. There is a useful document on our school website about the role of a school governor and I would urge you to read this if you are considering standing.

If you would be interested in becoming more involved in school life through becoming a governor, please complete the enclosed nomination form. Nominations must be from parents or carers with children at the school on the day that nominations close. If there is more than one nomination, an election will be held by secret ballot.

Please also submit a short statement, no more than 100 words in length about yourself to assist other parents and carers in deciding who to vote for in the elections. Please email your statement, and a photo to the email address above. **This should be sent at the same time as the nomination form.**

There are some restrictions on who can apply for the role of parent governor: if you have been barred from working with children; if you have had paid employment in the school for more than 500 hours in a 12 month period; if you are an elected member of the Local Authority; or if you have been declared bankrupt or been subject to other disqualifications under the Company Directors Act.

I very much hope you will consider putting your name forward for the position of parent governor and I am enclosing a nomination form for this purpose. Please return completed forms to me via the email address above by noon on Thursday 3<sup>rd</sup> March 2022. We will then contact you regarding the next stage of the procedure.

Yours sincerely,

A handwritten signature in black ink that reads "Helen Ingham".

Helen Ingham  
Headteacher