

Minutes of the Meeting of the Standards Committee of Ivydale School, held on Tuesday 9th October 2018 at 6:00pm.

Present

Sophie Broadfield (SB) (Chair)	Helen Ingham (HI) (Head)
Anna Townsend (AT)	

Also Present

Nicole Galea	Clerk
Judith Lambert	Observer

PART 1

GOVERNOR BUSINESS		
1	<p><u>Apologies for Absence</u> Apologies had been received in advance from Jessica Skinns. The Clerk confirmed that the meeting was quorate.</p>	
2	<p><u>Declarations of Interest</u> SB reminded Governors of the need to declare any interests for items on the agenda. There were no declarations.</p>	
3	<p><u>Election of Chair</u> SB nominated herself as Chair; there were no further nominations and it was RESOLVED that SB would be the Committee Chair until the first meeting of the autumn term 2019.</p>	
4	<p><u>Minutes of the last meeting – 1/5/18</u></p>	
4.1	<p><u>Approval of minutes</u> The minutes of 1/5/18 had been distributed in advance. It was RESOLVED that they were an accurate reflection of the meeting and SB signed the minutes to be retained by the Head.</p>	
4.2	<p><u>Actions Log</u> Governors reviewed the actions log and provided updates where appropriate (attached).</p> <p><u>Item 9: Visit Reports</u> Governors noted that Alex Bushill's report had previously been circulated to FGB but that Andy Bremner's report had not been completed. As both Governors would have stood down from the GB by the coming half term it was RESOLVED to remove this as an action.</p>	
5	<p><u>Review terms of reference and annual work plan</u> Terms of Reference Governors reviewed the current terms of reference which had been circulated in advance. It was RESOLVED to recommend the following changes to the document, to be ratified by the next FGB meeting:-</p> <ul style="list-style-type: none"> • Add responsibility for monitoring the school's approach to Fundamental British Values (FBV) • Remove the section referring to agenda items for 2017 / 18 <p>The Clerk undertook to update the document and include it in the documents for the Autumn 2 FGB.</p>	Clerk / FGB

	<p>Annual Work Plan Governors discussed the annual work plan which had been distributed in advance</p> <p>SB stated that the priorities are autumn term</p> <ul style="list-style-type: none"> • PLP – AUT 1 • SDP – AUT 1 • Inclusion / SEND – AUT 2 • Pupil Premium – AUT 2 <p>Spring term</p> <ul style="list-style-type: none"> • Core Curriculum <p>Summer term</p> <ul style="list-style-type: none"> • EYFS • Wider Curriculum (post Ofsted) • Equalities – to be reviewed in 2020/21 then every 5 years • GDPR element of Data Protection – to be reviewed annually beginning 2018/19, frequency then to be agreed upon revised guidance • SDP Plan • FBV – to be reviewed on a 3 year cycle beginning 2019/20 <p>The following Link Governor responsibilities were agreed, with remaining to be allocated when more Governors have been appointed:-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Inclusion / SEND</td> <td>Anna Townsend</td> </tr> <tr> <td>Pupil Premium</td> <td>Sophie Broadfield / Jessica Skinnis</td> </tr> </table> <p>Link Governors were encouraged to visit and provide a report for the next meeting. SB undertook to contact JS to discuss taking on the PP Link role. SB to amend the workplan, to be attached to the minutes.</p>	Inclusion / SEND	Anna Townsend	Pupil Premium	Sophie Broadfield / Jessica Skinnis	<p>AT / JS / SB SB</p> <p>SB</p>
Inclusion / SEND	Anna Townsend					
Pupil Premium	Sophie Broadfield / Jessica Skinnis					
STANDING ITEMS						
6	<p><u>Review Performance Data (Summer 2018)</u></p> <ul style="list-style-type: none"> • Summary of progress and attainment data for each year group • Summary of progress and attainment data for all groups (PP, SEN, ethnic) • Any updated or recent test or assessment data, learning walks, lesson observations and outcomes, external data or analysis • Progress data from 10 most commonly used interventions, progress data across 12 months against cohort progress <p>HI referred Governors to the Southwark Super School Profile, advising that this document provides publishable data ahead of the IDSR and ASP documents. It demonstrates a very strong consistent picture across the school with an upward trajectory. She advised that the LA has stated that the data on its own is an 'outstanding picture'.</p> <p>HI highlighted</p> <ul style="list-style-type: none"> • despite last year's able Y6 cohort achieving well at KS1, the progress scores (reading +2.7%, writing +2.4% and maths +3.0%) from KS1 to KS2 were all above last years' national average. • The vulnerable groups analysis reflects the vulnerable groups already identified across the school and although there is a positive picture around 					

	<p>disadvantaged pupils, the school is not complacent in addressing the needs of this group.</p> <ul style="list-style-type: none"> • LA is going to review the scoring system used for KS1 • No requests to dis-apply pupils from the KS2 data have been made; 1 request was made for a reading paper to be re marked and it resulted in the pupil awarded greater depth <p>JS asked if the school's focus on Pupil Premium (PP) groups has had an impact. JL confirmed that they were pleased with the impact it has had, with many pupils who were behind subsequently making very good progress. HI referred Governors to p18 of the document showing that disadvantaged pupils made more progress (3%) than other pupils (2.7%). She added that the data allows them to separate out specific needs, such as those pupils who are combined PP and EHCP. The data shows that across the school there are some peaks and troughs when the disadvantaged pupils progress is compared to that overall. However, the numbers and needs in each cohort varies; all are considered on an individual basis and Ofsted consider that groups of less than 10 pupils are not statistically significant.</p> <p>AT asked if PP progress has improved since the interventions have been made. HI confirmed that it has, as can be seen in the data.</p> <p>AT also asked if the numbers of PP children are increasing. HI reported that through the impact of Ever 6, PP numbers are increasing. The census taken last week predicted 70-80 PP pupils but the LA has yet to process them all. In addition, the majority of the in-year admissions are PP but the paperwork has yet to be fully processed but will be by the time of the January census which impacts on the budget. This term the FSM percentage is 11.6%, compared to 13.6% in the summer term.</p> <p>HI reminded Governors that the data is historic and the school has moved on, focussing on the current pupils. Governors congratulated the school on the excellent picture it provides.</p>	
7	<p><u>School Development Plan</u></p> <p>Agree attainment and achievement targets for 2018/19 HI reported that the headline targets had been included in her report to the FGB; pupils are consistently hitting 85%.</p> <p>She commented that</p> <ul style="list-style-type: none"> • the current Y6 cohort were not as strong at the end of Y2 as the previous Y6 cohort were but they ended Y5 with a similar profile for 'at expected' although possibly not for those at greater depth. • This is the 1st 3FE cohort; there are 79 on roll, a number find learning a challenge – 3 EHCP's and 2 further applied for, 3 LAC. • Following on from the success of the Raising Achievement Plan used last year – Y6 are set for maths, for literacy mixed ability groups across 4 smaller classes in addition to individual and group targeted work • The targets are challenging, they are similar to those set last year but it is anticipated that it will be harder to reach them. <p>SB asked if the targets are lower than for last year's cohort. HI stated that they are, in addition to their results at the end of KS1 and being the first 3FE cohort, they also had a lower starting point at EYFS and so it will be challenging for them to perform as well as the previous cohort.</p>	

	<p>SB asked if there is benchmarking against similar schools. HI stated that they have access to some anonymous LA data and some information from Lewisham schools. Ivydale compared favourably on last year's data nationally; they will look again when the validated data is published. HI undertook to consider how to find some comparator schools within the borough, or a neighbouring borough, to allow for comparison of results against an 'outstanding' school with a more similar intake.</p> <p>AT asked if the wider catchment of the bulge classes have had an impact. HI and JL stated that pupils from the wider catchment are mixed across the 3 classes and so it is difficult to separate out their data but the anticipated impact of the cohort size, wider catchment mix and fluctuations add to the narrative. They added that there are cohort specific peaks and troughs across the school, which should be evened out over the next 4 years. Due to this level of variation, any benchmarking must be cohort specific and accompanied by a narrative.</p> <p>HI reported that the autumn term data would be available for the spring term committee meeting.</p> <p>Governors thanked HI and JL for the data and RESOLVED to ratify the targets.</p>	HI
<p>ITEMS FOR REVIEW</p> <p>Strategic Priority: Consistently good or better teaching</p> <ul style="list-style-type: none"> • PLP data consistently 2+ in all areas • Any external reporting grades quality of teaching, learning and assessment as at least good 		
8	<p><u>Teaching quality data</u></p> <p>Anonymous feedback from PLPs HI tabled PLP data, which she advised had been reviewed by Nikki Tilson, the School Improvement Adviser. PLP outcomes have just been completed and there is now a wider range of staff leading as partners in the process. The focus is on the priority areas rather than looking at a generic picture of teaching and learning. The feeling is that the position is very positive for this point in the year and the dip that can be seen is due to a change in staff – new teachers, 4 NQTs, movement of staff across classes and people changing roles. HI stated that they will drill down and look at the data in greater detail.</p> <p>JL reported that they have identified 'support and challenge' as a key area for development; this will be addressed through the INSET on Inclusion in November. Ruth will be introducing a checklist for teachers and a range of class based strategies for inclusion. The impact of this will be reviewed in the 2nd PLP, at the end of November.</p> <p>HI provided contextual information which has an impact: there has been an increase of EHCPs from 6 to 10, in addition, 2 new arrivals to Y3 have significant needs above that which the school has had for some time. Class teachers have to adapt to the needs.</p> <p>NT completed an unannounced walk around and was very positive in her feedback, her findings mirrored those of the school.</p> <p>SB asked why there was no data to support a full judgement of 'Progress and Outcomes'. HI and JL stated that it is too early in the year for this judgement to be made, need end of year outcomes, also the case for 'Wider Professional duties' – which develops over the year.</p>	

	<p>SB noted that some criteria show that they are partially or fully met, at what point are they expected to be considered 'excellent'. HI stated that this will develop after the November INSET. In addition, she confirmed that the NQTs are where they would expect them to be at this point in the year.</p> <p>AT queried if the pupils with extra needs have access to an LSA. HI confirmed that the pupils with EHCPs are fully supported in the classroom for which the school receives £12k top up in addition to the school covering the first £6k (from notional SEND funding).</p> <p>HI added that 5 pupils also require 1:1 support in the playground and some need 1:1 support at lunchtime to eat. There has been a significant increase in pupil needs with a number of new EHCPs being children who are new to the school and require a period of time to become acquainted with their needs. This is largely being covered in house through re-organisation of the current team matched to the need, with the principle of 2 TAs working with each pupil due to the intensity of the role. This will be closely monitored. AT undertook to include this aspect in her Inclusion / SEND Link Governor visit</p> <p>SB queried if this was the most appropriate time of year to review the PLP? HI stated that it is useful to review it at the starting point of the year, it will then be brought to each of the Standards Ctee meetings for updates across the year. Bullet points from the summary rather than the PLP table itself will be included in the SEF and used to provide the narrative to Ofsted along with evidence of the tracking system used to generate the data.</p> <p>HI reported that there will be another LA Review on 8/9th January 2019 and Ofsted is expected from end of December / early January.</p> <p>Organogram of all classes showing whether they have permanent/temporary teaching staff and details of any current recruitment HI highlighted that the organogram shows the reduction in TAs. In line with primary schools in general, there are more TAs in the lower school due to need but from Y3 there is a reduction in the number of adults so that TAs are based on inclusion. This has resulted in a greater reliance on volunteers and parent helpers for trips etc.</p> <p>Governors queried if there had been any resignations. HI confirmed that the resignation date is not until 31/10/18 but that she is not aware of any; there will be one maternity leave.</p> <p>SB asked if there is still a plan for Year Group Leaders. HI advised that this had been considered for when the school would be 4FE; Resources Committee would need to consider the implications. There are Subject Leaders in place across year groups who receive a TLR, they balance experienced and inexperienced staff and the Phase Leader role is being developed.</p> <p>AT asked how the Schools Direct teachers have settled. JL commented that this is the first time Ivydale has used this route to teaching and both are new to the school but have settled well and are well supported in the structure. They begin a 6 week placement at other schools at the start of the spring term then return to Ivydale and gradually increase their teaching commitment, which enables some flexibility in cover arrangements.</p>	<p style="text-align: center;">AT</p> <p style="text-align: center;">Res Ctee</p>
<p>9</p>	<p>Review of CPD HI reported that CPD is driven by the SDP and pupil needs and is tracked though the PLP for impact (including INSET).</p>	

	<p>HI stated that she would include the key aspects and impact in the Governors' version of the SEF for the December FGB. There have been a number of Subject Leader briefings, in house training related to the SDP (including leadership, support staff, medical training related to EHCPs as well as that related to Schools Direct and NQTs) and statutory training. Plans are being made to make more use of peer to peer reviews within the broader team as well as looking at what the school can offer the Southwark Teaching School's Alliance.</p>	HI
<p>10</p>	<p><u>Marking and feedback policy</u> JL referred Governors to the policy which had been distributed in advance. She advised that some changes were made following the MITA review in how support for pupils is structured and scaffolded to minimise over reliance on adults. Class adults should now record their level of support on the pyramid.</p> <p><i>SB asked if the new system and pyramid are being consistently used across the school.</i> JL reported that consistency is growing and new staff are being trained.</p> <p><i>AT queried if pupils have the opportunity to go back as part of extended marking.</i> JL confirmed that pupils respond to green pen marking and have a group conference after the Big Write; Subject Leaders have timetabled follow up time to monitor this. She added that this area was very secure by the end of last year and new class based staff have been trained.</p> <p><i>SB asked how will Governors know when it is working.</i> HI and JL stated that Governors can see that the system is consistently applied during their Link Visits (asking children and looking in books) and it will be in the PLPs.</p>	
<p>11</p>	<p>Dates of Future Meetings 27/11/18 22/1/19 14/5/19</p>	
<p>12</p>	<p>Urgent Business There were no further items and the meeting concluded at 7:30pm.</p>	
<p>Signed:.....</p> <p>Date:.....</p>		